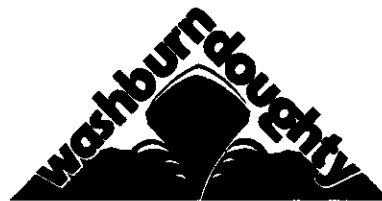


# Application for Employment

Washburn & Doughty Associates, Inc. / PO Box 296 E. Boothbay, ME 04544  
(207) 633-6517 Fax-(207) 633-7007



SHIPBUILDERS • ARCHITECTS • ENGINEERS

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

Position(s) applied for: \_\_\_\_\_ Date: \_\_\_\_\_

How did you learn about Washburn & Doughty and/or where did you see our classified ad? \_\_\_\_\_

Full Name: \_\_\_\_\_ Soc. Security #: \_\_\_\_\_

Address (City, State and Zip): \_\_\_\_\_

Telephone # \_\_\_\_\_

State names of friends and relatives now working for us: \_\_\_\_\_

If you are under 18 years of age, can you provide required proof of your eligibility to work?  Yes  No

Have you ever filed an application with us before?  Yes  No

If yes, give date. \_\_\_\_\_

Have you ever been employed with us before?  Yes  No

If yes, give date. \_\_\_\_\_

Are you currently employed?  Yes  No

If yes, may we contact your present employer?  Yes  No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? (Note: Proof of citizenship or immigration status will be required upon employment.)  Yes  No

On what date will you be available for work? \_\_\_\_\_

Are you available to work:  Full Time//  Part Time//  2nd Shift//  Temp.

Are you currently on "lay-off" status and subject to recall?  Yes  No

Can you travel if the job requires it?  Yes  No

Have you been convicted of a felony within the last 7 years? (Conviction will not necessarily disqualify an applicant from employment.)  Yes  No

If yes, please explain: \_\_\_\_\_

Washburn & Doughty is an Equal Opportunity Employer.

**Employment Experience** List your three most recent jobs, starting with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, handicap or other protected status.

1.

Employer	<u>Dates Employed</u> From: To:	Work Performed
Address		
Telephone #	<u>Hourly Rate/Salary</u> Starting: Final:	
Job Title Supervisor		
Reason for Leaving		May Washburn & Doughty contact this Employer?

2.

Employer	<u>Dates Employed</u> From: To:	Work Performed
Address		
Telephone #	<u>Hourly Rate/Salary</u> Starting: Final:	
Job Title Supervisor		
Reason for Leaving		May Washburn & Doughty contact this Employer?

3.

Employer	<u>Dates Employed</u> From: To:	Work Performed
Address		
Telephone #	<u>Hourly Rate/Salary</u> Starting: Final:	
Job Title Supervisor		
Reason for Leaving		May Washburn & Doughty contact this Employer?

**Optional:** List any job(s), not listed above, where you gained experience applicable to employment at Washburn & Doughty. You may exclude organizations which indicate race, color, religion, gender, national origin, handicap or other protected status.

Employer	<u>Dates Employed</u> From: To:	Work Performed
Address		
Telephone #	<u>Hourly Rate/Salary</u> Starting: Final:	
Job Title Supervisor		
Reason for Leaving		May Washburn & Doughty contact this Employer?

**Skill Level** Check one for each category.

	<u>None</u>	<u>Low</u>	<u>Average</u>	<u>High</u>
Shipfitting				
Welding - Mig				
Welding - Tig				
Welding - Stick				
Gouging				
Pipefitting				
Blueprint Reading				
Grinding				
Torch Cutting				
Electrical				
Carpentry				
Sandblasting/Spray Painting				
Heavy Equipment Operation				
Outside Machinist Work				
Machining				
Industrial Maintenance/Repair				
Drafting/Design Work				
Clerical/Bookkeeping				
Inventory Control				
Computer Operations				
Typing				
Other:				

Please provide additional information about the categories marked "average" or "high."

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Are you capable of safely performing the position applied for:            YES            NO

Any employee's ability to safely perform a job will be verified by a medical examination, performed by a qualified medical examiner selected and paid for by Washburn & Doughty.

## **Educational Background**

Name & Location	Years Completed	Did you Graduate?	Course of Study
High School			
College			
Other			

Describe any formal job-related training received in the United States military, at a technical school or on-the job.


**References** Please list at least two people willing to provide professional references and one additional person willing to provide either a professional or character reference.

Name, Title, Company	Phone #	How do you know this person?
1.		
2.		
3.		

## **Applicant's Statement**

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

I authorize all background and reference checks necessary in arriving at an employment decision and waive my right to sue on account of such checks.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "AT WILL" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "AT WILL" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand also that I am required to abide by all rules and regulations of the employer.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date